

FRIENDS OF THE MUEHL PUBLIC LIBRARY CONSTITUTION
SEYMOUR, WISCONSIN
ADOPTED NOVEMBER 19, 2009
{Supplants original Constitution & Bylaws adopted June 6, 1988}

As amended Sept. 20, 2012—Article VII, section 3, revised.

Article I: Name

The name of this organization shall be FRIENDS OF THE MUEHL PUBLIC LIBRARY.

Article II: Purpose

The purposes of this organization shall be:

1. To maintain an association of persons interested in the Muehl Public Library.
2. To focus public attention on the library and to assist in providing adequate facilities for said library.
3. To support and cooperate with the library in developing library services, resources and needs for the community.
4. To receive and encourage gifts, endowments and bequests to the library.
5. To lend legislative support where needed.
6. To support the freedom to read as expressed in the Library Bill of Rights.

Article III: Membership

Section 1. Membership in this organization shall be open to all individuals in sympathy with its purposes.

Section 2. Each member shall be entitled to one vote.

Article IV: Officers

Section 1. The officers of this organization shall be: president, vice-president, treasurer and recording secretary.

Section 2. Officers shall be nominated by the members present at the regular meeting at least one month before the annual membership meeting. The nominations shall be submitted to the membership with the consent of the nominee at least two weeks prior to the annual meeting. Additional nominations may be made from the floor at the annual meeting.

Section 3. Officers shall be elected by majority vote of those present at the annual meeting for the term of two years, but not more than two successive terms.

Article V: Duties of Officers

Section 1. **President:** To preside over and conduct the annual meetings for a period of two years.

Section 2. **Vice-President:** To perform the duties of the president in the absence of the president, to study and learn the duties of the president for a period of two years, and to assume the position of president the following term.

Section 3. **Treasurer:** To keep and maintain the financial records of the organization and to provide and accounting of all income and expenditures to the president and the members. The term of the treasurer shall be 2 years. The treasurer and secretary will be elected on alternate years.

Section 4. **Recording Secretary:** To record attendance at all meetings; to take the minutes at all

meetings; to keep a list of the membership including members addresses; to notify members of the time and place of meetings; and to conduct the correspondence of the organization. The secretary shall have a two year term in office. The secretary and treasurer will be elected on alternate years.

Article VI: Meetings

Section 1. There will be a minimum of 10 monthly meetings per year. Monthly meetings will be held at designated date and time. Members will be notified of change. An annual meeting shall be held on a date during the first quarter of the year. Members shall be notified at least two weeks prior to the date of the annual meeting.

Section 2. A special meeting of this organization may be called at any time by the officers, with notification to the members.

Article VII: Dues

Section 1. Dues shall be payable annually and shall become due on the first day of the calendar year. Dues are as follows:

1. Senior Household, and Students	\$10.00
2. Household	\$20.00
3. Lifetime Membership [one time payment]	\$100.00
4. Volunteer Members	Volunteer time in lieu of dues.

Section 2. No part of the net earnings of the organization shall be used to the benefit of, or be distributable to its members, officers or other private persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered.

Section 3. Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of by a court of competent jurisdiction in the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article VIII: Amendments

Amendments to these by-laws may be made at any meeting of the general membership by a two-thirds vote of those present, after notification to each member at least two weeks before the meeting at which the voting is to take place.

Article IX: Parliamentary Procedure

Robert's Rules of Order (Revised), when not in conflict with these by-laws, shall govern the proceedings of this organization.

Article X: Expenditures

Section 1. President can approve of expenditures of \$100.00 or less.

Section 2. Expenditures over \$100.00 require approval by the members at a meeting.