

Meeting of Library Board  
Monday, January 4, 2016  
**5:30 PM – 6:30 PM**  
Muehl Public Library

**Members Present:** Elizabeth Timmins, Sandy Heiden, Amy Mueller, Pat Krull, Sandy Kailhofer, Cathy Rydzewski , Jason Finn, Patti Lardinois

**Call to Order**

- Welcome to the Board of Trustees: Kathy Rydzewski , Jason Finn, Patti Lardinois

**Reports**

- Minutes from November 2015 meeting
- Amy M. made a motion to accept the minutes as presented
- Cathy R. seconded the motion
- Motion carried

**Director's Report** November & December 2015

- Accepted as presented

**Financial Report** November & December 2015

- Amy M. made a motion to approve the November financial report
- Pat K. seconded
- Motion carried
- Did not approve the December financial report
  - (not finalized for 2015...will have a positive balance to carry over)
- Will be tabled until the February 2016 meeting

**Activities Report** November & December 2015

- As up to date as possible through OWLS, but December is not completely tallied

**Unfinished Business**

- Elizabeth's review for 2015 will be done in January by Sandy K. & Sandy H.
  - She shared her 2016 goals with the board and the joint staff goals
- Holiday Raffle by FMPL
  - Elizabeth shared the results
- Author Visit on March 3
  - Gordon Korman, youth and young adult
  - He will be meeting with groups at the schools in Seymour
    - All middle school students and Rock Ledge grades 4 & 5
  - 6:30 PM will be his presentation at the library
- Christmas Cartoon about the value of libraries was shared by Elizabeth
  - She shared a copy with the city council members
- Thank you from Sue Garsow, retiring city clerk
- Acceptance of Elizabeth to an Online Early Literacy Course with Saroj Ghoting, an author and literacy specialist

## New Business

- Library Legislative Day
  - Tuesday, February 9, in Madison
  - Bobbie Buchholtz and Deanna DeBruin will be attending with Elizabeth
- Trustee Essential – job description
  - <http://pld.dpi.wi.gov/sites/default/files/imce/pld/pdf/te01.pdf>
- Program on January 12
  - SSDI & SSI
  - Don Chewning, an attorney from Two Rivers
- Board President is needed
  - Sandy Heiden nominates Amy Mueller
  - Pat Krull seconded the motion
  - Motion carried
- Photo if all present
  - Sandy K is not here, so tabled until February
- Disaster Preparedness plans
  - Elizabeth shared information from a course she took
  - The risk assessment information was quite useful for the different scenarios that could happen from mold to fire to tornado...
  - The staff will be working on organizing supplies and plans for the future

Any additional business that might be brought before the board:

Cathy R. made a motion to adjourn

Pat K. seconded the motion

Motion carried at 6:15 PM

Next Meeting, Monday, February 1, 2016, 5:30 at Muehl Public Library

\*Notes respectfully submitted by Sandra Heiden