

Meeting of Library Board
Monday, April 3, 2017
6:30 PM – 7:30 PM
Muehl Public Library

Members Present: Patti Lardinois, Elizabeth Timmins, Sandy Kailhofer, Pam Leisgang, Desiree Steltz

Absent: new city council member

The meeting was called to order at 6:30 p.m. by Kathy R.

Reports

- Minutes from March 6, 2017 meeting
- Sandy K. made a motion to accept the minutes as presented
- Patti L. seconded the motion, the motion carried

Director's Report March 2017

- Accepted as presented
- Another busy month for Elizabeth

Financial Report March 2017

- Sandy H. approved March bills
- Desiree seconded, the motion carried

Activities Report March 2017

- Incomplete for now

Unfinished Business

- Another follow up from Library Legislative Day
 - Elizabeth got a photo of Jim Steineke with the Wisconsin Library Systems poster...still trying to get a photo of Robert Cowles
 - Message about Overdrive on the front sign was successful
 - Demo of new databases will be coming...friends purchased the full license of Screen Cast-O-Matic, so Elizabeth can create how to videos
 - 25 patron cards were wiped clear...\$175.30 was forgiven
 - Staff delegations:
 - Coffee for patrons, hallway photo of staff, business cards, screen, senior outreach
 - OWLS announcement of director leaving
 - Possible changes of service in delivery, cataloging, and computer system

New Business

- Sandra H., looking good! Fabulous sentiment published in Women magazine
- Public parking lot

- Discussion on other people parking in the library lot, who are not in the library
- Staff meeting model for 3.23 and 4.6 (ongoing possibilities including conference offerings)
 - Danielle Milheiser came in to demonstrate the Seymour Memory Project
 - Good idea to train staff, prior to community programs on the same topic
- CFRC educational initiatives in our community, one of which we are financially supporting
 - Internet Safety & Human Trafficking
 - Rise Together Anti-Drug
- Stella by Starlight by Sharon Draper
 - She is a feature author at the Fox Cities Read
- Two adult programs—recognizing local talent and working on multigenerational learning!
 - Poetry Program was very good and well attended
- Permission for light agenda for May meeting
 - Fine with the board
- Discussion on creation of a financial account for the building/addition fund
 - Sandy H. made a motion to create an account at Fox Communities Credit Union for the deposit of funds raised and donated for the purpose of building an addition to the Muehl Public Library.
 - Pam L. seconded the motion; motion carried

Any additional business that might be brought before the board.

April 22...save the date for a roast of Elizabeth at Doxbee's!!!

Sandy H. made a motion to adjourn

Ann H-S., seconded the motion

Motion carried at 7:20 PM

*Notes respectfully submitted by Sandy Heiden.