

Meeting of Library Board  
Tuesday, January 3, 2017  
**5:30 PM – 6:30 PM**  
Muehl Public Library

**Members Present:** Pam Leisgang, Ann Huettl-Samson, Sandy Kailhofer, Patti Lardinois, Desiree Steltz, Elizabeth Timmins

The meeting was called to order at 5:30 p.m.

**Welcome:** Happy New Year 2017 and welcome aboard Desiree Steltz and Pam Leisgang. Thank you for your willingness to serve!

### **Reports**

- Minutes from November 7, 2016 meeting
- Ann H-S made a motion to accept the minutes as presented
- Sandy K. seconded the motion
- Motion carried

### **Director's Report** November and December, 2016

- Both accepted as presented

### **Financial Report** November and December, 2016

- Sandy K. approved November bills, Ann H-S seconded, the motion carried.
- Ann H-S approved December bills, Patti L. seconded, the motion carried.

### **Activities Report** November and December, 2016

- Numbers are steady but ET would like to reach higher.

### **Unfinished Business**

- Joint staff goals
  - ET reviewed the goals all staff will be working on and referencing in 2017
  - Staff plays a big function in word of mouth and suggesting the library
- Results of FMPL Holiday Raffle
  - Always appreciated by the community
  - ET circulated list of winners and titles
- WLA Youth Services Director at Large, two year term. Dovetails nicely with CFRC Board, also serving as Director at Large, three year term
  - Two new board positions for ET will inform library services, please note WLA term is two years, not 3 as originally stated. ET will re-evaluate service to that board at the 2 year mark.
- Governor Walker's visit about broadband initiative was December 1
  - The visit was here at our library
  - ET had her picture taken with the Governor for LOTY
- Librarian of the Year, recognition and leverage

- The honor for ET runs through October, 2017. She will think of creative ways to utilize the title for the best interests of the library
- Contact information for your binder
  - ET distributed contact information for all of the board members

### **New Business**

- Library Legislative Day is Tuesday, February 21, 2017
  - If anyone is interested in attending let ET know
  - This will also be an item on the FMPL agenda
- Continuing Ed. Trustee Essential #1: Trustee Job Description
  - No questions
- Proposal writing workshop and subcommittee
  - ET took a class about how to create a pamphlet for a library project
  - Desiree and Pam volunteered to be on the subcommittee. Thank you! John Steltz will also be asked for his input. (Additionally, Adam Carey.) With printing to be done locally at Express Printing.
- Programming items on deck so far
  - Book group resumes January 14
  - Estate planning workshop in February
  - Beading, two dates
  - Tom Duffey READ, date to be determined for party
- LOTY opportunities will continue!
  - Library documentary, ET was approached by filmmakers at WLA and needs to resume contact
  - Milwaukee program, MORNING BLEND, it will be February 2!
- Board photo if all present
  - Short two folks, try again next month!

Any additional business that might be brought before the board.

None

Sandy K. made a motion to adjourn

Ann H-S seconded the motion

Motion carried at 6:30 PM

Next Meeting, Monday, February 6, 5:30 at Muehl Public Library

\*Notes respectfully submitted EMT on behalf of Sandy Heiden. (Sandy was at BCL board meeting because it was Tuesday. Our meeting fell on Tuesday due to New Year's holiday.)