

**Meeting of the Library Board**  
**Monday, September 6, 2011**

Call to Order at 6:35 PM by President Jen Falck

**Members Present:** Elizabeth Timmins, Sandy Heiden, Matt Brugger, Jay DeBruin, Jen Falck, Amy Mueller, Sue Barth, Perry Pierre

**Guest:** Jeff Crooks

**Announcements:**

- Good Shepherd 4K library night on 9-22

**Reports:**

- **Minutes** from the August 2011 meeting
  - Sue B. made the motion to accept the minutes
  - Matt B. seconded the motion
  - Motion carried
- **Director's Report** August 2011
  - Letter to the editor in ACN from Vicki Petersen was an awesome thank you to Elizabeth for all she does!!
- **Financial Report** August 2011
  - Matt B. made the motion to approve the August report
  - Jay D. seconded the motion
  - Motion carried
- **Activities Report**
  - July report was sent to us when it was completed
  - August will not be ready yet and will be sent via email when complete
  - Amy M. made the motion to approve the July 2011 Activities Report
  - Sue B. seconded the motion
  - Motion carried

**Unfinished Business:**

- Summer Reading Program
  - Tying up loose ends...writing thank yous
  - Next summer's theme is night based...
- Photo of volunteers was in the CAN today!
- Wakanheza Project training
  - Project training has begun and being used
- Concealed carry legislation and the library
  - Advice from OWLS is to wait for the city to take the lead on their policies for their public buildings
- 2012 budget
  - Breakdown of digital media purchasing throughout OWLS
  - Elizabeth would like to create a separate line item to track it

**New Business:**

- Friends of the Muehl Public Library
  - Jeff Crooks came to present the process for becoming a 503c non-profit organization
  - Trustee Essential 24 was reviewed...in relation to Library Friends and Library Foundations, both of which we have at the MPL
  - Reminder of November 5 Beer & Fund Raiser at Doxbee's
- Grievance Procedure
  - Does Seymour have one for city employees or for library staff
  - Perry stated that the personnel committee handles the process
- LSTA Hearing Loop Grant
  - To provide better service to hearing impaired patrons
  - Staff will be training and will work with local organizations that have audiologists on staff or on contract (i.e. Good Shepherd...)

- Signage should go up after installation and perhaps and a mulling it over article
- Decision to use Flat Stanley as a permanent P.R. tool
  - Lots of ways to use him throughout the year
  - Elizabeth showed several photos of him in costume☺
- Winnefox alarming cut considerations
  - They publicized the cuts they will need to make to provide service to their patrons during these lean budget years
  - Elizabeth is glad to be part of OWLS!

MattB. made a motion to adjourn

Jay D. seconded the motion

Motion carried at 7:45