

Meeting of the Library Board
Monday, August 1, 2011

Call to Order at 6:35 PM by President Jen Falck

Members Present: Elizabeth Timmins, Sandy Heiden, Matt Brugger, Jay DeBruin, Jen Falck, Perry Pierre, Amy Mueller

Absent: Sue Barth

Guest: Diane Linskens

Announcements:

- Wakanheza Project - *Creating Welcoming Environments*

Reports:

- **Minutes** from the June 2011 meeting
 - Jay D. made the motion to accept the minutes with the correction of Perry Pierre being in attendance, not absent
 - Perry P. seconded the motion
 - Motion carried
- **Director's Report** June & July 2011
 - Summer programming has been excellent
 - Elizabeth has been very involved in many community events and is looking forward to entering the Pig Wrestling Contest at the 2012 Fair
- **Financial Report** June & July 2011
 - Matt B. made the motion to approve the October report
 - Amy M. seconded the motion
 - Motion carried
- **Activities Report** for June 2011, July is not ready yet and will be sent
 - The numbers that have changed from last year to this indicate that patrons are using services online and coming to the library more to drop off and pick up rather than to browse
 - Amy M. made the motion to approve the June 2011 Activities Report
 - Matt B. seconded the motion

- Motion carried

Unfinished Business:

- Summer Reading Program
 - Tokens, prizes, t-shirts have run out
 - The multi-cultural experiences are awesome!
- Volunteerism has been exceptional from a few high school students
- Smooth transition to media drop
- Muehl Public Library soccer team - thanks to the DeBruin Family

New Business:

- Water Main
 - The parking lot at the library will minimally be disturbed sometime between July and October
- Millenium (staff module)
 - The online card catalog software that the staff uses behind the scenes
 - Sierra will be the next upgraded program and the sandbox will be available for staff to experiment until the final version is ready
 - Transition will have to be before or after June 2012, not during summer reading program
- Concealed Carry Legislation and the library
 - Milwaukee Public Library wrote a policy to ban concealed weapons in their library
 - Discussion was held and more information will be coming for us to read
- Preliminary thoughts on the 2012 budget
 - OWLS fees will remain the same
 - OWLS did ask for 10% of total of each library's material budget to go for e-books
 - Much more discussion will be needed when we discuss finances for 2012

- Diane Linskens
 - Professor at UW Fox Valley in engineering and design
 - Did a student project on the expansion of the Muehl Public Library
 - They did a needs assessment survey already which listed:
 - Need separation of areas
 - Heating and lighting options
 - Ebooks, Skyping, computer usage
 - student teams will look at project management, electrical, mechanical, architectural, construction, layout
 - green solutions as well, space and energy conservation
 - later in the fall semester the students will bring out a model/demonstration
 - the board will be invited to the UWFV for the final presentation, sometime in December
 - the information should be very useful for the board as we plan for future expansion
- Other Business
 - Amy Mueller proposed a "travel bag" for children after her sister's library in South Dakota
 - Parents fill out a form with children's information, vacation destination, length of stay...library stuff's the bag with activities, books, etc...

MattB. made a motion to adjourn

Jay D. seconded the motion

Motion carried at 7:50